



## FEDERAL RESERVE BANK OF ST. LOUIS

### *Safety & Soundness Assistant Bank Examiner*

#### **Position Description:**

The Supervision Division of the Federal Reserve Bank of St. Louis is looking for Safety & Soundness Assistant Bank Examiners for its Little Rock branch. As an Assistant Bank Examiner, you will travel across the Eighth Federal Reserve District as part of a team to analyze and communicate examination findings of financial institutions. This is an excellent opportunity to learn about banks and the banking industry, as well as develop effective analytical and examination skills. In addition to the excellent first-hand banking experience and on-the-job training, Assistant Bank Examiners are given a structured professional training program that will lead to the designation of Commissioned Bank Examiner. We invite you to join our growing team of experienced examiners and see all the opportunities that await you!

#### **Job Duties and Responsibilities:**

Conduct financial institution examinations/inspections in order to:

- Evaluate the soundness of the institution's assets and the effectiveness of its internal operations, policies, and management.
- Analyze key financial factors, such as capital, earnings, and liquidity.
- Assess the institution's sensitivity to certain risks.
- Check for compliance with banking laws and regulations. Examiners also are asked to review and analyze various reports to gauge the overall soundness of District institutions and identify those that fail certain financial criteria.
- Percentage of overnight travel for this position is 50% – 75%.

The Federal Reserve Bank of St. Louis acts as the supervisor and regulator for state member banks and bank holding companies in the Eighth District. All applicants must be able to work as a team member to conduct commercial bank examinations and bank holding company inspections as mandated by the Board of Governors of the Federal Reserve System. Assistant Bank Examiners must review risk management processes while evaluating asset quality, earnings, capital adequacy, funding, interest rate risk, and bank management. They must verify compliance with a variety of laws and regulations. Additionally, they must write examination reports, risk assessments, and other correspondence, and discuss supervision matters with board of directors and all levels of bank management.

#### **Job Qualifications:**

An Assistant Bank Examiner needs to specifically possess the following basic qualifications and skills:

- Bachelor's degree in business or business-related field (finance, accounting, economics, etc.).
- Excellent organizational skills and ability to focus on details.
- Well-developed critical thinking skills, including sound judgment, conflict resolution, and the ability to juggle tasks and priorities.
- Strong interpersonal and communication skills, with the ability to both act as an enthusiastic team member and to efficiently and effectively lead teams.
- Excellent written communication skills.
- Comfortable with use of computer-based tools, including Microsoft Office applications (Excel, Word, and PowerPoint).

The following is required: (1) US citizenship or (2) Permanent resident intending to become a citizen who meets certain other requirements.

