FEDERAL RESERVE BANK of ST. LOUIS

stlouisfed.org/statistics
May 2023

Reporting Tips
for filing the
Weekly Report of Selected Assets and Liabilities of Domestically Chartered Commercial Banks and U.S. Branches and Agencies of Foreign Banks (FR 2644)

DATA ACCURACY:

Suggested line items to review to eliminate common data errors and improve reporting accuracy:

- **Cash/Due From DIs – Line 1 –** Verify that changes are consistent with changes in loans, securities, deposits and other assets/liabilities.
- **Securities – Lines 2A1, 2A2, 2B1, 2B2 –** Verify large offsetting changes are consistent with maturity/call/sale and purchase of new securities.
- **Loans – Lines 4A1-4F –** Verify that large offsetting changes are consistent with pay-downs, pay-offs and new loan originations.
- **Allowance for Loan and Lease Losses – Line 4G –** Verify that this line item is updated at least monthly as charge-offs and provisions to the expense are recorded.
- **All Other Assets – Line 5B –** Verify that large changes are consistent with known changes in various ledger accounts that the bank considers to be "all other assets." Additionally, investigate offsetting changes to All Other Liabilities – Line 9B.
- **Large Time Deposits – Line 7A –** Verify brokered CDs that are in denominations of $100 thousand or greater are included.
- **All Other Deposits – Line 7B –** Verify those participated out in less than $100 thousand denominations are included.
- **Borrowings – Line 8 –** Investigate large offsetting changes in these lines.

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OTHER NOTES ON FILING THE FR2644:

- Changes in total equity are, in general, profit or loss. Large variations should be investigated as this indicates that a line item has been significantly understated or overstated.
- Generally, most line items will change each week. Verify line items with the same amount reported, steady increases or steady decreases week-to-week.
- If historical data are revised, please contact your Reserve Bank analyst with a brief explanation for the revision.
- Please refer to the FR 2644 instructions for further line-by-line reporting guidance, which can be found at the Federal Reserve Board's Reporting Forms website.
- Please do not hesitate to contact your Reserve Bank analyst if you have any questions or issues when submitting your report.
- Report information (including explanations on data fluctuations) should be sent to: stls.statistics.bankcredit@stls.frb.org.
- **Weekly submission by Friday (report as-of date is Wednesday) is encouraged.**